

# Prestige Income Tax LLC

# Welcome Back

Enter your details to log in securely. △

Please enter your SSN / ITIN / EIN (No Dashes):	Enter your Social Security Number
•••••	(Example: 222222222)
Password	
••••	Password =
	1040 (First time temporary password)
Log in ᡚ	, (, p, p,
Need a Password or Forgot Password?	Or: Enter your created password (Please text if you do not remember it

### Login Instructions:

Step 1. Login Selection - ID (Primary SSN)

Step 2. Enter Primary's SSN

Step 3. Enter Password

For assistance call our office.





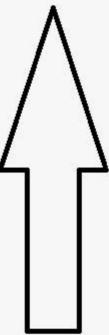
### Main Menu

Documents



# 4 Quick Links

- Where's My Refund?
- Get a Copy of My Tax Return / E-Sign
- Get a Copy of My Invoice & Receipt / Pay Fee
- Upload Documents
- Send Questions / Notes / Attachments
- mark Request an Appointment







Instructions

## Get a Copy of My Tax Return / E-Sign

Main Menu

### E-Sign Instructions

#### PIN to Sign = 12345

Please follow the steps below to complete the e-signature process for your tax return:

- 1. Click on "Client E-Sign Required":
  - If filing a joint return, please also click on "Spouse E-Sign Required" for your spouse to complete their portion.
- 2. Certify the Document:

Check the box that says, "I certify and acknowledge that I have reviewed the document(s) and agree to all terms implied within my Electronic Signature."

- 3. Enter the Requested Information:
  - o Client Name: Type your name exactly as you would have signed it on your tax return.
  - SSN: Enter your Social Security Number without any spaces or dashes.
  - o DOB: Enter your Date of Birth in the MM/DD/YYYY format.
  - ZIP Code: Enter your current ZIP code.
  - o PIN: Enter the PIN 12345 provided by our office.
- 4. If the PIN 12345 Does Not Work:
  - o Click "Request PIN" and follow the prompts. If you request a new PIN three times, you'll need to wait for the 3rd system-generated PIN to arrive.
- 5. Final Step:

After entering all required information, click on the blue button that says "E-Sign Client" to complete the e-signature process.





Request PIN artify and acknowledge that I have reviewed the document(s) and agree to all terms implied within with my Electronic Signature. Client Name: Enter your first and last name (Example: John Atoms) SSN/EIN (No Dashes): Enter your Social Security Number with No Dashes (Example: 222222222) Date Of Birth: (Example: 03/04/1975) Zip Code: Enter your home zip code (Example: 77045) PIN for Client: Enter: 12345 Signed On: E-Sign Client Cancel